

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **19 November 2015**

Report of: **Director of Finance and Resources**

Subject: **SCRUTINY BOARD WORK PROGRAMME 2015/16**

SUMMARY

Items for the draft work programme of the Board for the year were agreed by the Board at its meeting on 19 March 2015 and endorsed by the Council at its meeting on 23 April 2015. The Board reviewed the work programme at its last meeting on 23 September 2015.

RECOMMENDATION

The Board is now invited to further review the work programme for 2015/16.

INTRODUCTION

1. At the meeting of the Board on 19 March 2015, members agreed items for the draft work programme of the Board for the current year, 2015/16. The work programme was subsequently confirmed by the Council at its meeting on 23 April 2015 and reviewed at the last meeting of the Board on 23 September 2015. The Board's work programme is set out in Appendix A to this report.
2. The progress on actions since the last meeting of the Board is attached at Appendix B for information.

REVISIONS TO THE WORK PROGRAMME

3. The Board is asked to note that the item titled 'Briefing from Chief Officer of Hampshire Fire and Rescue Service on the Proposals for Change to the Service' has been removed from the work programme for this meeting as Member's are receiving a separate briefing session on this.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

5. The Board is now invited to further review its work programme for 2015/16.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Andrew Wannell (Ext 4620).

SCRUTINY BOARD – DRAFT WORK PROGRAMME 2015/16

DATE	SCRUTINY BOARD ITEM
21 May 2015	Meeting cancelled
25 June 2015	Review of the work programme 2015/16 Scoping Report on question and answer session with Solent Local Enterprise Partnership (proposed) Annual Report on the Performance of the Fareham Community Safety Partnership
17 September 2015	Review of draft Medium Term Finance Strategy Review of the work programme 2015/16 Receive minutes of meetings of policy development and review panels
19 November 2015	Question and answer session with Solent Local Enterprise Partnership Review of the work programme 2015/16 Receive minutes of meetings of policy development and review panels
14 January 2016	Presentation by, and questioning of, the Executive member for Public Protection Preliminary overall review of work programme 2015/16 and draft 2016/17 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2016/17 Housing Revenue Account Budget and Capital Plans 2016/17 Receive minutes of meetings of policy development and review panels
17 March 2016	Presentation by, and questioning of, the Executive member for Streetscene Final review of work programme for 2015/16 and draft for 2016/17. Receive minutes of meetings of policy development and review

Items to be assigned:

- Review of the implementation of the universal credit system and its impact on the residents of Fareham
- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)
- Presentation by, and questioning of, the Executive member for Health and Housing (23 June 2016?)
- Presentation by, and questioning of, the Executive member for Leisure and Community (24 November 2016?)
- Presentation by, and questioning of, the Executive member for Planning and Development (16 March 2017?)
- Presentation by, and questioning of, the Executive member for Policy and Resources (June 2017?)

SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING**APPENDIX B**

Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
23 September 2015	Minutes – Policy Development and Review Panels	Monitoring	<p>The Board was asked to receive the minutes of the meetings of Policy Development and Review Panels held since 18 June 2015 (minute 16 of the meeting of the Council held on 18 June 2015 refers). It was noted that the Chairman had sent an e-mail to all members of the Council reminding them of the Council's decision and that, if they did not attend the meeting, they could e-mail any questions about the minutes to him by 18:00 hours on the day before the day of the meeting. It was further noted that the Chairman had not received any such questions.</p> <p>(i) <u>Streetscene PDR Panel 16/7/15</u></p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble, was invited to present the minutes of the meeting held on 16 July 2015.</p> <p>It was AGREED that the minutes be received.</p>		Paul Doran

			<p>(ii) <u>Health and Housing PDR Panel</u> <u>23/7/15</u></p> <p>The Chairman of the Health and Housing Policy Development and Review Panel, Councillor B Bayford, was invited to present the minutes of the meeting held on 23 July 2015.</p> <p>It was AGREED that:-</p> <p>(a) the Council be advised of the Board's view of the importance of district council involvement in health matters despite the official responsibility lying with the County Council and its concern that the proposed revised senior management structure does not identify a senior officer with responsibility for health matters; and</p> <p>(b) the minutes be received.</p> <p>(iii) <u>Public Protection PDR Panel</u> <u>28/7/15</u></p> <p>The Chairman of the Public Protection Policy Development and Review Panel, Councillor Mrs M E Ellerton, was invited</p>	<p>Martyn George</p> <p>Martyn George</p>
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			<p>to present the minutes of the meeting held on 28 July 2015.</p> <p>It was AGREED that the minutes be received.</p>		
	Review of the Board's Work Programme	Programming	<p>The Board considered a report by the Director of Finance and Resources on its work programme for 2015/16.</p> <p>It was reported that the Chief Executive Officer had received a letter from the Chief Officer of Hampshire and Rescue Service offering to provide a direct briefing on the proposals for reform to the Fire and Rescue Service in response to the financial challenges faced by the service and to adapt to the needs of the community.</p> <p>It was AGREED that:-</p> <p>(a) the Chief Officer of Hampshire Fire and Rescue Service be invited to attend the meeting on 19 November 2015 to brief members on the proposals for change to the service;</p> <p>(b) the Presentation by, and questioning of, the Executive Member for Public Protection item</p>	<p>Item added to the work programme for 19 November 2015.</p> <p>Work programme amended.</p>	Andrew Wannell

			<p>scheduled for 19 November 2015 be deferred to 14 January 2016;</p> <p>(c) subject to (a) and (b) above, the work programme for 2015/16, as shown in Appendix A to the report, be confirmed; and</p> <p>(d) the progress on actions since the last meeting of the Board, as shown in Appendix B to the report, be noted.</p>		
	Review of Draft Medium Term Finance Strategy	Finance	<p>The Board considered a report by the Director of Finance and Resources on the Review of the Draft Medium Term Finance Strategy.</p> <p>Members were invited to consider the review of the Finance Strategy and to note that any comments would be reported to the Executive when the strategy document was submitted for consideration at the Executive meeting on 12 October 2015.</p> <p>It was AGREED that the report be noted.</p>	Report submitted to the Executive on 12 October 2015.	Andrew Wannell

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